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Employment Opportunity at Trent Radio Local Content Producer (TWSP Eligibility Required)

Contract: September 21, 2025 to April 18, 2026, 7 hours/week

Rate of pay: \$21.65/hour

Working as part of the Trent Radio Team, the Local Content Producers will support the day-to-day operations at Trent Radio House by providing on-site support and guidance to volunteer producers including: radio monitoring, general house cleaning/snow shoveling, studio training, creative production support and compliance administration.

Each Local Content Producer will also gain hands-on broadcast production experience by designing, hosting and producing their own weekly radio programme. These radio programmes will be designed to highlight a community, group or activity within the broader Trent U landscape. The focus of each broadcast series will be determined by each successful candidate, based on their personal interests and experiences.

The job will entail a weekly/regular on-site support shift, as well as independent production work for their radio show. (7hrs total per week)

Successful candidates should be eager to engage with community members and the Trent U community. All audio production training and gear will be provided. Reporting to the Director of Programming, the Local Content Producers will complete tasks each week with a blend of on-site, remote and event work hours (including possible evening & weekend shifts).

Eligibility & Qualifications:

Must be TWSP eligible with no other current TWSP positions. Experience and/or interest in audio production and radio broadcasting Enthusiasm in fostering community activity.

Method of Application: Please submit a resume, cover letter, and the names of at least two references in one PDF file to info@trentradio.ca.

APPLICATION DEADLINE: September 12, 2025 at 5pm.

Thank you for your interest in this position. Only those candidates under consideration will be contacted.