

TRENT RADIO  
Board of Directors MINUTES  
January 17, 2024 – 5:00pm

**In attendance:** Rob Hailman (DoO), Andréanna Sullivan (chair), Bill Templeman, Alissa Paxton, Sebastian Johnston-Lindsay, Maddie Preston, Mikaela Lewis, Savannah Lummis, Jill Staveley (DoP)

**1. Chair's opening remarks and agenda approval**

Meeting called to order at 5:31. In order to accommodate Jill Staveley's schedule, the Fall Programming report was moved earlier in the agenda.

**2. Approval of previous minutes**

On a motion made by Bill Templeman, seconded by Alissa Paxton, and carried, the minutes of the November 16<sup>th</sup> and December 3<sup>rd</sup> board meetings were approved.

**3. Fall Programming Report**

Jill Staveley presented the Fall 2023 programming report, stating Trent Radio's programming in the past season was balanced and in regulatory compliance, and providing details on content and programming statistics, staffing, and notable dates.

- Andréanna asked if this report is prepared for other seasons. Jill answered that yes, it is prepared for the Fall, Spring, and Summer seasons each year. The seasonal model gives opportunity for new programmers to join regularly.

**4. Operations report**

Jill Staveley and Rob Hailman presented the operations report.

- Discussion followed around the question of parental consent or supervision for programmers under 18. The main issues relate to liability and parental consent, rather than the programmes themselves. Current high school students were connected with Trent Radio through their teacher, but they are producing volunteering at Trent Radio independently.
- Jill will look into this issue further.
- Bill asked if the internet outage that occurred is something that is likely to happen again. Rob answered that, while outages are always possible, this situation is very unlikely.
- Andréanna expressed an interest in seeing the transmitter. This may be something that could be organized in small groups.

**5. Financial statements**

Rob Hailman presented the latest financial statements, for December 2023.

- Bill asked if Trent Radio stands to receive any funding from the agreement reached between Google and the federal government regarding Bill C-18. Rob answered that any money allocated to community radio under that agreement will likely be administered by the CRFC rather than distributed directly to stations.

**5. Appointment of Officers**

The following individuals were nominated as officers:

- President and Chair: Andréanna Sullivan
- Vice President: Rob Hailman
- Secretary: Savannah Lummis
- Treasurer: Mikaela Lewis
- Vice Chair: Alissa Paxton

On a motion made by Bill Templeman, seconded by Maddie Preston, and carried, the officers were appointed as nominated.

#### **6. Appointment of Signing Authorities**

On a motion made by Alissa Paxton, seconded by Bill Templeman, and carried, Andréanna Sullivan, Mikaela Lewis, Rob Hailman and Jill Staveley are appointed as the signing authorities for Trent Radio, including the Trent Radio and Trent Annual bank accounts with Bank of Montreal, with all other signing authorities to be removed.

#### **7. Board Orientation**

The board orientation session was scheduled for Sunday, February 18<sup>th</sup> from 11am to 2pm, in person. Rob will confirm the availability to host it at Trent Radio House.

#### **8. Date of next meeting**

The next board meeting was scheduled for Wednesday, February 21<sup>st</sup> at 5:30pm via Zoom.

#### **9. Any other business**

Bill reminded the board of to continue to revisit Trent Radio's strategic plan, both at the orientation session on the 18<sup>th</sup> and at monthly board meetings.

#### **10. Adjournment**

Meeting adjourned at 6:44pm.